

# **GIBSONBURG ARTS & WINE FESTIVAL**

## Wine Vendor Agreement/Application

**Date:**

August 7th 2021

**Time:**

3 – 9 p.m.

**Location:**

Williams Park, Gibsonburg, OH (N. Main St.)

**Event Details:**

The event features over 25 sculptures created by artists from around the country. This year's event will feature Ohio Wines, local art and craft vendors as well as local food trucks and live entertainment. learn more at [artsandwinefest.com](http://artsandwinefest.com).

## 2021 Wine Vendor Agreement

**ELIGIBILITY:** Wineries must be located in the state of Ohio, and have a current A-2 permit from the Division of Liquor Control. The signed Winery Agreement and vendor fee must be submitted by July 1, 2021.

**SPACE:** Each vendor space is 10'x10'. Each wine vendor is responsible for their own tent. Additional space can be purchased at a discounted rate of 50% (\$50 per additional 10'x10' spot). Spaces do not have electrical hook ups or running water.

**SUPPLIES:** Wineries must provide their own cash box (for bottle sales), booth decorations, signage, tables, and chairs. Wineries are responsible for their own supplies such as openers, containers to hold ice and wine, etc. Ice will be provided by the GCC (Gibsonburg Community Corp).

**STAFFING:** Each winery is required to have at least one (1) representative who is knowledgeable of the winery and the wines at its booth at all times.

**VOLUNTEERS:** The GCC will have volunteers checking on vendors periodically and will be available to get ice and help you with any other needs that you might have. The volunteers, however, will not be full time workers for your booth only.

**FEES:** Booth space is **\$100** and is due with the completed application. There is a \$30 fee for returned checks.

**SET UP/TEAR DOWN:** Wineries will arrive between 12 and 2 p.m. and set up must be completed by 2 p.m. for a short mandatory meeting. Wineries will begin tearing down at 9 p.m. Vendors are responsible for the orderly removal of any trash from their booth. On-site trash and recycling bins (glass & card board) are provided.

**POURS & PAYOUTS:** Attendees will receive 1oz sampling tickets and a wine glass upon entry. Additional sampling tickets are available for purchase. Attendees will also be able to purchase 5oz (full glass) tickets as well. Full glass tickets will be a different color than a 1oz sampling ticket and will be required to receive a full 5oz glass of wine.

At the end of the event, each vendor will count their empty bottles and submit a usage sheet to the GCC. A GCC representative must verify the counts before any bottles can be discarded. The GCC will pay each vendor for their empty bottles at wholesale price from the vendor supplied wine list that must be submitted with each vendor application.

## 2021 Wine Vendor Agreement

**BOTTLE SALES:** Wineries are responsible for the sales of take-home bottles and collecting/reporting their own sales tax. Bottles sold to attendees cannot be opened at the event. Attendees who open a take-home bottle on the event premises are subject to local law enforcement action.

**LICENSURE:** Wineries are required to have a current A-2 permit from the Division of Liquor Control. If the winery does not produce in Sandusky County, you will need a transient vendor's license through the Department of Taxation.

**INSURANCE:** A certificate of insurance with \$1,000,000 limits naming the Gibsonburg Community Corp. as an additional insured is required for all participating wineries and must be submitted at the time of application.

**PARKING:** Free parking is available to all vendors.

**WEATHER:** The event will be held rain or shine. No refunds will be made due to inclement weather.

**ADMISSION & ALCOHOL GUIDELINES:** Each member of your staff must wear an appropriate colored wristband during the event. Wristbands will be handed out during the mandatory meeting. All employees must be old enough to serve alcohol during the event. Any employee found to be in violation will be asked to leave the event.

A wine glass, tasting tickets, and an arm band must be purchased from the GCC prior to event attendees consuming wine at the event. Additional 1oz tasting tickets will be available for purchase, as will 5oz full glass tickets. Each attendee must have the appropriate colored ticket to receive either a 1oz tasting or a 5oz full glass.

Alcohol can only be consumed during the event hours and only within the event's specified area. Any person seen consuming alcoholic beverages outside of these limits are subject to local law enforcement action.

## 2021 Wine Vendor Agreement

Winery name: \_\_\_\_\_ Phone: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Cell: \_\_\_\_\_

Address: \_\_\_\_\_ City/State: \_\_\_\_\_

Email: \_\_\_\_\_ Permit #: \_\_\_\_\_

Person in charge of booth during event and Cell phone number:

\_\_\_\_\_

If you have any questions, please contact  
Steve Fought at 419-202-3975 or [s.fought@gibsonburgohio.org](mailto:s.fought@gibsonburgohio.org)

Please ensure you have enclosed the following:

\_\_\_\_\_ Completed Application      \_\_\_\_\_ Booth Fee      \_\_\_\_\_ Certificate of Insurance

\_\_\_\_\_ Wine List w/ wholesale price (Only wines available at the event)

I have read and understand the vendor agreement/application and agree to abide by all guidelines. By signing this, I indemnify the Gibsonburg Community Corp. for any expenses or losses that may occur while participating in this event.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Please make checks payable to:** Gibsonburg Community Corp.

**Return application to:**

Gibsonburg Community Corp.

Attn: Steve Fought

P.O. Box 55

Gibsonburg, Ohio 43431

**Application deadline: July 1<sup>st</sup>**